

KANAB CITY COUNCIL MEETING
December 8, 2009
KANE COUNTY COMMISSION CHAMBERS

PRESENT: Mayor Kim Lawson, Council Members Terril Honey, Tony Chatterley, Nina Laycook and Jim Sorenson, City Attorney Van Mackelprang, City Manager/Recorder Keith McAllister. Council Member Mower and City Treasurer RaeLene Johnson excused.

WORK MEETING:

Opening prayer offered by City Attorney Van Mackelprang.

EXECUTIVE SESSION: A motion was made by Council Member Laycook to go into an executive session to discuss a personnel matter. Motion was seconded by Council Member Chatterley and passed unanimously. Council Member Mower absent. A motion was later made by Council Member Sorenson to adjourn the executive session and go back into the regular work meeting. Motion was seconded by Council Member Laycook and passed unanimously. Council Member Mower absent.

Mayor Lawson opened the council meeting at 7:00 p.m.

APPROVE MINUTES & VOUCHERS: A motion was made by Councilman Honey to approve the minutes of the November 10, 2009 and the vouchers. Motion was seconded by Councilman Chatterley and passed unanimously. Council Members Mower absent.

KURT ALLEN, NORTHERN ENGR: Mr. Allen did not show for the meeting. City Manager said he would contact Mr. Allen to see if he wanted to come to a later meeting.

APPOINTMENT OF JIM SORENSON TO THE PLANNING COMMISSION: Mayor Lawson presented the name of Jim Sorenson to be appointed to the Kanab City Planning Commission. A motion was made by Council Member Laycook to appoint Jim Sorenson to the Planning Commission. The motion was seconded by Council Member Honey and passed unanimously. Council Member Mower absent.

APPOINTMENT OF KANAB CITY C.E.B.A. REPRESENTATIVE: Mayor Lawson told the Council he would be resigning his position as the treasurer for C.E.B.A. He reminded the Council that the City had two representatives on the Board of C.E.B.A., himself and Council Member Sorenson. Council Member Sorenson said he would like to remain on the Board. The Mayor asked the Council to be thinking of a replacement to serve on the Board. That action will be taken at a later meeting.

WESTERN KANE COUNTY SPECIAL SERVICE DISTRICT WORKING

AGREEMENT: Mayor Lawson presented a draft of a working agreement prepared by City Attorney Mackelprang to the Council for their consideration. He said the original contract between Kanab City and the District called for the city to bill for garbage collections for the District. That agreement was enacted in 1982. He felt an agreement should be executed between the City and the District for both garbage collection and television. The City has been billing the District forth cents per bill for collection services. That fee has not been raised in the past 28 years. The agreement he presented also called for a percentage increase every five years.

After some discussion a motion was made by Council Member Laycook to raise the fee to forty five cents with an increase of 10 percent every five years. The motion died for the lack of a second. A motion was then made by Council Member Chatterley to raise the fee to fifty cents per bill with an increase of 10 percent every five years. The motion as seconded by Council Member Honey and passed. Council Member Mower absent.

HIRE ASSISTANT LIBRARIAN: Mayor Lawson presented the name of Debra Csenge to be hired as the new Assistant Librarian. A motion was made by Council Member Chatterley to hire Debra Csenge as an Assistant Librarian. Motion was seconded by Council Member Laycook. Motion passed unanimously. Council Member Mower absent. That motion was then rescinded by Council Member Laycook and seconded by Council Member Chatterley. Motion passed unanimously. Council Member Mower absent. A motion was then made by Council Member Chatterley to hire Debra Csenge as an Assistant Librarian to start work immediately. She will be required to take a pre-employment drug test as supply the City with a criminal background check. The motion was seconded by Council Member Laycook and passed unanimously. Council Member Mower absent.

ADOPTION OF RESOLUTION 12-1-09R AMENDING THE KANAB CITY PERSONNEL POLICY - MID ANNIVERSARY YEAR EVALUATIONS: Mayor Lawson presented resolution 12-1-09R to the Council amending the Kanab City Personnel Policy requiring a mid-anniversary self assessment evaluation. He said this would enable employees to voice their opinions and concerns to their supervisors. The supervisors will have their employees do a self assessment using the attached form. Then they supervisor and the employee will review the assessment to make sure the employee is meeting the goals set in his/her anniversary year evaluation. Council Member Laycook asked if the assessment would go before the Council. The Mayor said it would not unless there were issues that needed to be addressed by the Council. A motion was made by Council Member Sorenson to adopt Resolution 12-1-09R amending the Kanab City Personnel Policy. The Motion was seconded by Council Member Laycook and passed unanimously. Council Member Mower absent.

MERIT EVALUATIONS: A motion was made by Council Member Chatterley and 2nd by Council Member Laycook to approve the following merit evaluations and pay increases: City Receptionist, Leann McDonald from \$9.90 per hour to \$10.20 per hour; City Public Works Maintenance Tech. Jake Dutton from Grade 10 Step D to Grade 10 Step E; and City Justice Court Clerk Lorna Watson from Grade 5 Step O to Grade 5 Step P. Motion passed unanimously. Council Member Mower absent.

MAYOR LAWSON - POLICE DEPARTMENT LETTER: Mayor Lawson read a letter he had received thanking the Police Department for their actions during the death of a tourist. Mayor Lawson read the letter and thanked Police Chief Cram for this good work.

A motion to adjourn was made by Council Member Honey and 2nd by Councilman Laycook. Motion passed unanimously. Council Member Mower absent.

MAYOR

KIM T. LAWSON

RECORDER

KEITH MCALLISTER